Henlow Parish Council
Henlow Park Pavilion
Groveside
Henlow
Bedfordshire
SG16 6AP
Telephone: 01462 811800
Email: clerk@henlow-pc.gov.uk
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Tuesday 3rd November 2026

Dear Councillor,
You are summoned to attend the meeting of the Full Council on **Monday 9th November 2026,** commencing 7.30pm at Henlow Park Pavilion, Groveside, Henlow SG16 6AP.

Members of the public and press are invited to be present and the following business will be transacted.

AGENDA

1. Apologies
To receive apologies for absence from Parish Council Members.

2. Declarations of Interest and requests for dispensations on any Items in this Agenda
To receive from Members any disclosures of personal or prejudicial interests on matters contained in the agenda.

3. Public Participation
Standing Orders will be suspended to hear representations from members of the public in respect of business on the agenda or issues they wish to raise. This must not exceed 15 minutes and limited to three minutes per speaker. This is the only time allocated for members of the public to speak.
Please note the members may not be able to answer any questions and the Clerk may be instructed to contact the speaker after the meeting.

4. Minutes
To sign as a true record and adopt the minutes of the Extraordinary Full Council Meeting held on Monday 26th October 2026.

5. Chair's Announcements

6. Clerk's Report

7. Reports from other Organisations on matters pertaining to Henlow

i) RAF
ii) Police
iii) Central Bedfordshire Ward Councillors

8. Planning
To consider submitting comments to the following planning applications:

i) Application No: CB/26/03045/FULL

Proposal: Single storey rear extension with roof windows, replacing the existing conservatory and replacement of the existing garage door with a window, and installation of a new window to the side elevation

Location: 9 Station Close, Henlow, SG16 6FL

ii) Application No: CB/26/02776/LB

Proposal: Listed Building: Two storey extension to Henlow Grange with a glazed link

Location: Henlow Grange, Park Lane, Henlow, SG16 6DB

iii) Application No: CB/26/03236/FULL

Proposal: Two storey, part single storey, side, and rear extension. Extension to rear dormer, new rooflights and rear and side solar panels. Recladding to dormer windows, porch recess, and rear garage wall. Change to fenestrations and removal of chimneys

Location: 26 Langford Road, Henlow, SG16 6AF

9. Finance

i) To note income received for October 2026
ii) To approve payments for November 2026
iii) To note bank statements and reconciliations for bank accounts as at end of October 2026
iv) To note net financial position as at end of October 2026

10. Consultations:

i) To consider submitting comments in response to two consultations by BEST (Bedfordshire Schools Trust) as follows:

(a) Samuel Whitbread Academy – Proposal to Extend Age Range

(b) Proposed Admission Arrangements for September 2028 (Samuel Whitbread Academy and Pix Brook Academy)

ii) To consider submitting comments in response to the scoping consultation for Bedfordshire's New Minerals and Waste Plan

iii) To note information regarding Central Bedfordshire Council's proposed Town & Parish Council Charter

11. Events:

i) To receive updates regarding Fireworks Event and Remembrance Sunday

ii) To consider update regarding the arrangements for the 2026 Christmas Tree

12. Bulb Planting:

i) To consider request from Stondon Parish Council to contribute to costs of purchasing bulbs for planting on the Bird in Hand Roundabout

ii) To allocate funds for Spring bulb planting within the Parish

13. Allotments:

To consider update regarding the management of allotments

14. To note items for consideration on future agendas

15. Date of next meeting

16. **To consider moving to a closed session and exclude members of the public and press to discuss separate business, pursuant to s1(2) of the Public Bodies (Admissions to Meetings) Act 1960, on the grounds that the business to be transacted is confidential**

i) To consider advice received in relation to negotiation of new lease of allotment site and determine instructions to solicitor and surveyor.

E Holland

Elizabeth Holland
Clerk to Henlow Parish Council